



Career Services Office

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All undergraduate students are encouraged to participate in the Internship Program prior to graduating. It is not too early to start researching companies that offer internship within the first year at GBC.

WHAT IS AN INTERNSHIP?

An internship is a unique educational plan, for which the student earns credit, that integrates classroom study with planned supervised work experience. An internship helps the student enhance his/her professional skills with “hands on” experience in his/her chosen field.

WHO IS ELIGIBLE FOR INTERNSHIP FOR CREDIT?

- ❖ Any undergraduate matriculating student who has completed at least half of the degree requirements at the time of application and has a minimum GPA of 2.75 is qualified.
- ❖ The student must satisfy a work requirement of 300 hours for three academic credits or 600 hours for 6 academic credits within a semester. (Associate degree students are allowed only 3 credits of internship hours)
- ❖ The internship will be slotted for elective credits and will be graded as Pass or Fail only.
- ❖ The internship must be RELEVANT to the student’s area of study.
- ❖ The student can begin the internship hours only after turning in the application and relevant paperwork to sign up for the credits.
- ❖ During the internship time frame, the student will be required to submit a term paper based on field experience and the Internship Supervisor will be required to complete a Student Internship Evaluation form sent out by Career Services.
- ❖ It is the student’s responsibility to find his/her internship. Career Services can assist the student with the appropriate resources to find the right internship.

Anyone interested in and qualified for the internship program is encouraged to make an appointment with the Director of Career Services and fill out the appropriate paperwork for approval.

Internships for Credit