

OTHER ACCOMPLISHMENTS

List awards, honors, skills, licenses, and/or certifications which you have obtained. Please include dates.

_____	_____
_____	_____
_____	_____
_____	_____

EMPLOYMENT HISTORY

Provide the following information of all past employers, assignments, or volunteer activities, starting with the most recent.

Current/Most Recent	From _____	Employer/ Organization _____	Job Title _____
	To _____	Address _____	Telephone # _____
	Job Responsibilities (List up to two main responsibilities.) _____		
	Immediate Supervisor and Title _____	May we contact for reference?	Yes No
	Reason for Leaving _____	Final Salary/ Hourly Rate \$ _____	Per _____

If there is a time gap between the previous and next activities/positions, please explain.

Previous 1	From _____	Employer/ Organization _____	Job Title _____
	To _____	Address _____	
	Job Responsibilities (List up to two main responsibilities.) _____		
	Reason for Leaving _____	Final Salary/ Hourly Rate \$ _____	Per _____

If there is a time gap between the previous and next activities/positions, please explain.

Previous 2	From _____	Employer/ Organization _____	Job Title _____
	To _____	Address _____	
	Job Responsibilities (List up to two main responsibilities.) _____		
	Reason for Leaving _____		

If there is a time gap between the previous and next activities/positions, please explain.

Previous 3	From _____	Employer/ Organization _____	Job Title _____
	To _____	Address _____	
	Job Responsibilities <i>(List up to two main responsibilities.)</i>		
	Reason for Leaving _____		

If there is a time gap between the previous and next activities/positions, please explain.

Previous 4	From _____	Employer/ Organization _____	Job Title _____
	To _____	Address _____	
	Job Responsibilities <i>(List up to two main responsibilities.)</i>		
	Reason for Leaving _____		

If there is a time gap between the previous and next activities/positions, please explain.

Previous 5	From _____	Employer/ Organization _____	Job Title _____
	To _____	Address _____	
	Job Responsibilities <i>(List up to two main responsibilities.)</i>		
	Reason for Leaving _____		

If there is a time gap between the previous and next activities/positions, please explain.

Previous 6	From _____	Employer/ Organization _____	Job Title _____
	To _____	Address _____	
	Job Responsibilities <i>(List up to two main responsibilities.)</i>		
	Reason for Leaving _____		

If there is a time gap between the previous and next activities/positions, please explain.

Previous 7	From	Employer/ Organization	Job Title
	To	Address	
	Job Responsibilities <i>(List up to two main responsibilities.)</i>		
	Reason for Leaving		

REFERENCES

Name	Telephone	Number of Years Known

APPLICANT STATEMENT

I certify that all information I have provided in order to apply for and secure work with Goldey-Beacom College is true, complete, and correct.

I understand that any information provided by me that is found to be false, incomplete or misrepresented in any respect, will be sufficient cause to (i) cancel further consideration of this application, or (ii) immediately discharge me from the College's service, whenever it is discovered.

I expressly authorize, without reservation, the College, its representatives, employees or agents to contact and obtain information from all references (personal and professional), employers, public agencies, licensing authorities and educational institutions and to otherwise verify the accuracy of all information provided by me in this application, resumé, or job interview. I hereby waive any and all rights and claims I may have regarding the College, its agents, employees or representatives, for seeking, gathering and using such information in the employment process and all other persons, corporations or organizations for furnishing such information about me.

I understand that the College does not unlawfully discriminate in employment and no question on this application is used for the purpose of limiting or excusing any applicant from consideration for employment on a basis prohibited by applicable local, state or federal law.

I understand that this application remains current for six months. At the conclusion of that time, if I have not heard from the College and still wish to be considered for employment, it will be necessary to reapply and fill out a new application.

If I am hired, I understand that I am free to resign at any time, with or without cause and without prior notice, and the College reserves the same right to terminate my employment at any time, with or without cause and without prior notice, except as may be required by law. This application does not constitute an agreement or contract for employment for any specified period or definite duration. I understand that no supervisor or representative of the College is authorized to make any assurances to the contrary and that no implied, oral or written agreements contrary to the foregoing express language are valid unless they are in writing and signed by the President of Goldey-Beacom College.

I also understand that if I am hired, I will be required to provide proof of identity and legal authority to work in the United States and that federal immigration laws require me to complete an I-9 Form in this regard.

DO NOT SUBMIT THIS APPLICATION UNTIL YOU HAVE READ THE ABOVE APPLICANT STATEMENT.

By submitting this application, I certify that I have read, fully understand, and accept all terms of the foregoing Applicant Statement.

_____ Date *Sign here if you are printing the application to mail or fax. To attach the application to an e-mail, save it to a file. A signature may be requested at a later date.*

Equal access to programs, services, and employment is available to all persons. Those applicants requiring reasonable accommodation to the application and/or interview process should notify a representative of the Human Resources Department.