



## 2023-24 Standard Verification Group Worksheet

(For both Dependent and Independent Students)

Instructions on how to complete this worksheet are located on the last page.

*Do not mail this worksheet to the U.S. Department of Education!  
Submit this worksheet and all other required documents to Goldey-Beacom College  
using one of the below methods:*

- 1. Mail to the Financial Aid Office.*
- 2. Fax to the Financial Aid Office at 302-985-5533.*
- 3. Submit electronically via your Financial Aid portal on  
Campus Web.*

**DO NOT LEAVE BLANK- READ AND COMPLETE ALL SECTIONS!**

### 1. Student Information

Last Name

First Name

M.I.

GBC ID #

### 2. Financial Aid Dependency Status

When completing your FAFSA were you required to provide parental information?

- Yes.** You are considered a **DEPENDENT** student for financial aid purposes.
- No.** You are considered an **INDEPENDENT** student for financial aid purposes and **do not need to include parent information.**

**WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, sentenced to jail, or both.**

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**3. Family Information**

List **everyone** in your household. Be sure to include the name of the college they attend and whether or not they will be enrolled at-least half-time at any point in time between July 1, 2023 and June 30, 2024.

Include the following individuals:

- 1) Yourself;
- 2) Your parent(s) and/or stepparent(s);
- 3) Your siblings;
- 4) Your parent(s)' or stepparent(s)' other children if they reside in your household;
- 5) Other people if:
  - a. They live in the household and/or;
  - b. You or your parent(s)/stepparent(s) will provide more than half of their support from July 1, 2023 through June 30, 2024
    - i. Include these individuals even if they do not live with your parents.

Full Name	Age	Relationship	College	Will be Enrolled at Least Half Time		
				Yes	or	No
		self	Goldey-Beacom College			



## 4. 2021 Income Information

Check only one box for **Student** AND only one **for Parent**.

*If it is confirmed that IRS data was not used as indicated, the student's file will be considered incomplete and could delay processing of financial aid.*

Student									
<b>Student Tax Filers:</b>									
<input type="checkbox"/> I used the IRS Data Retrieval Tool (DRT) on my FAFSA. Important Note: if you used the DRT and later changed the information, you must submit a Tax Return Transcript or signed 1040.									
<input type="checkbox"/> I am attaching my 2021 Tax Return Transcript or signed 1040.									
<input type="checkbox"/> I filed an amended 2021 Tax Return or have filed for an extension. Contact the Financial Aid Office for additional steps.									
<b>Student Nontax Filers:</b>									
<input type="checkbox"/> I did not file a 2021 Tax Return and did not have earnings in 2021. You must submit a statement of non-filing, which can be obtained by the Financial Aid Office.									
<input type="checkbox"/> I did not file a 2021 Tax Return AND I am not required to file a Tax Return. If you select this option, list all your employer(s) and income earned below AND attach IRS W-2 form(s).									
<table border="1" style="width: 100%; border-collapse: collapse;"><thead><tr><th style="width: 70%;">Employer Name</th><th>BOX 1 of W-2</th></tr></thead><tbody><tr><td> </td><td> </td></tr><tr><td> </td><td> </td></tr><tr><td> </td><td> </td></tr></tbody></table>	Employer Name	BOX 1 of W-2							
Employer Name	BOX 1 of W-2								

Parent (if Dependent Student)									
<b>Parent Tax Filers:</b>									
<input type="checkbox"/> I used the IRS Data Retrieval Tool (DRT) on the FAFSA. Important Note: if you used the DRT and later changed the information, you must submit a Tax Return Transcript or signed 1040.									
<input type="checkbox"/> I am attaching my 2021 Tax Return Transcript or signed 1040.									
<input type="checkbox"/> I filed an amended 2021 Tax Return or have filed for an extension. Contact the Financial Aid Office for additional steps.									
<b>Parent Nontax Filers:</b>									
<input type="checkbox"/> I did not file a 2021 Tax Return and did not have earnings in 2021. You must submit a verification of non-filing which can be requested from the IRS.									
<input type="checkbox"/> I did not file a 2021 Tax Return AND I am not required to file a Tax Return. If you select this option, list your employer(s) and income earned below AND attach IRS W-2 form(s).									
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## 5. Certification and Signatures

Each person signing this worksheet certifies that all of the information reported on it is complete and correct. The student and one parent (if dependent) must sign and date.

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent's Signature (if dependent)

\_\_\_\_\_  
Date



## **INSTRUCTIONS**

**Timeframe: 10 Business Days / Minimum of 15 days prior to the end of any given semester you are enrolled.**

**Information:** This form is to be submitted to the Financial Aid Office along with all relevant documents within 10 business days *and* at least 15 days prior to the end of any given semester of enrollment. Failure to adhere to the published timeframe will impact your eligibility for federal aid.

Your application was selected for review in a process called "verification." In this process, Goldey-Beacom is required by federal law (34 CFR, Part 668) to compare the information from your application to the information provided on this form and to a transcript of your **2021** federal tax forms (and your parents' if you are considered dependent for federal aid purposes). If there are differences, your FAFSA information may need to be corrected.

**You must complete and sign this worksheet**, attach any required documents and submit the form to the Financial Aid Office in the Fulmer Center. The Financial Aid Office may ask for additional information. If you have questions about verification, contact the Financial Aid Office at (302) 225-6264 as soon as possible so that your financial aid will not be delayed.

**Section 1:** This section asks about you as the student.

**Section 2:** This section defines your dependent or independent status for financial aid purposes. If you were born **after January 1, 1999, you would be considered dependent in most cases** and would complete the form using parental data (unless you meet the age and/or other FAFSA defined criteria for independence).

**Section 3:** This section asks about the household size, which **if dependent, includes parent(s)/stepparent(s)** and any dependents of your parent(s)/stepparent(s). **Please list everyone that is living in the household and receiving half support from you if you are independent, or your parent(s) if you are dependent.** Please list others if they are also receiving half support or meet the standards to be considered dependent according to the FAFSA criteria.

**Number in College:** Include in section 3 information about any household member who is, or will be, enrolled **at least half time** in a degree, diploma or certificate program at an eligible postsecondary educational institution any time between July 1, 2023 and June 30, 2024, and include the name of the college. Note: We may require additional documentation if we have reason to believe that the information regarding the household members enrolled in eligible postsecondary education institutions is inaccurate.

**Section 4:** Complete this section if you, your spouse (if applicable), and/or your parent filed or will file a **2021** IRS income tax return (s). You may be required to provide the following documents: 1) A **2021 Tax Return Transcript** (can be obtained via the IRS

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website) for both yourself and your parent(s); 2) All copies of 2021 Form W-2s; 3) A **signed and dated** “Statement of Non-Filing” (for a Dependent Student) or a Verification of Non-Filing from the IRS (for Independent students and parents of Dependent students).