

☐ New organization

Goldey- Beacom College
Student Organization Registration

Re-registration ☐
Change in information ☐

____ Academic Year Org. # _____

Please type or print all information.

***This information is available to the public and required for registration**

1. ***Name of Organization** _____

Previous name if any _____

2. **Other Information** _____

Email (DO NOT use listserv unless open access)

*Telephone

Website

3. ***Purpose & Primary Activities** _____

4. ***Affiliations** (check only one) ___ Local ___ Regional ___ National ___ International

***Membership** (estimate number) ___ # Undergraduate ___ # Graduate ___ # Faculty/Staff ___ # Other ___ TOTAL

5. **Officers:** List three currently enrolled students who serve as officers. Student I.D. numbers are required for university purposes but will **not** be released with any requests for general information according to the provisions of the Freedom of Information Act. We, the undersigned, do certify that we have read and understand the Acknowledgment of Registration printed on the back of this page and have the right to sign on behalf of this organization. **Your *address, *telephone, and *email will be provided via your I.D. # from GBC ID.**

Officer

*Print Name

Signature

I.D. #

Officer

*Print Name

Signature

I.D. #

Officer

*Print Name

Signature

I.D. #

6. **Adviser** (Please provide your GBC ID #)

Important Clery Act Information: Due to your role as an advisor of a recognized student organization, you are considered a “Campus Security Authority” for the College. As such, you shall immediately report any crimes that you are made aware of to the Clery Compliance Officer.

*Print Name

Signature

I.D. #

Authorization of Adviser Appointment (of college employee)

I, _____, Assistant Director for Student Engagement do hereby authorize the College employee named above to serve as the adviser to _____
(Organization Name)

Signature

Date

For Office Use Only

Date Received

By

Return completed form to the Department of Student Engagement, Jones Center
Due by the April 15th, 2026, to be Eligible for Recognition

_____ We have read and understand our organization’s responsibilities as indicated on the back of this form (Please initial)

Acknowledgment of Registration

1. We have read and are aware of the Standards of Registration of Student Organizations at Goldey-Beacom. On behalf of this organization, of which we are officers, we hereby apply to become a registered student organization at Goldey-Beacom from **this date until the end of the second summer session of this academic year.**
2. We affirm that neither the organization, nor the officers or members acting on behalf of the organization, will represent itself or themselves as official “agents” of Goldey-Beacom, including the use of “GBC” or “Goldey-Beacom” preceding organization name and/or the use of “Bolts/Lightning” in any part of the organization name.
3. We affirm that this organization does not discriminate unconstitutionally in its membership practices or in its activities against any otherwise qualified person on the basis of handicap, national origin, race, religion, sex, age, veteran status, sexual orientation, or political affiliation.
4. We affirm that the officers of this organization are currently enrolled Goldey-Beacom students, and that voting membership is limited to Goldey-Beacom students, faculty, and staff members. Membership of this organization is comprised of at least 3 Goldey-Beacom students. Following each election, a registration revision reporting the names of new officers will be submitted to the Student Activities Office. We agree to allow the Student Activities Office to verify our enrollment status through the Office of the Registrar.
5. We affirm that this organization will abide by all college, local, state, and federal policies, regulations, and laws. **We understand that the president of the organization and other executive officers can be individually or collectively held responsible by Community Standards for their actions and the actions of their club members at the organization’s meetings, events, or activities.**
6. We affirm that, in consideration of these agreements, this organization agrees to release the College from any and all claims and/or damages that may arise from or incident to this registration and any rental use of College facilities including, but not limited to, any and all claims for personal injury, bodily injury or damage to property. This organization further agrees to hold the college harmless and indemnify the university against all loss and damages arising from the use, misuse, or abuse of college facilities. This release agreement shall apply to the college and all of its agents or employees.
7. This organization will be financially responsible for repairs and/or replacements of property in and on the facility that may be damaged by actions beyond the normal use category.
8. Any revisions to this registration (including changes of officers or official contact person) will be reported to the Student Engagement Office.

Registration is Due by April 15, 2026, to be Eligible for Recognition

Return this form to the Department of Student Engagement

4701 Limestone Road • Joseph West Jones Center • marshatd@gbc.edu •